

## Teaching resources (3.19.20)

### PANOPTO:

For anyone interested in taping course content for asynchronous delivery, for example because they are concerned they might get sick, or because some of the students are unable to make standard class times, we recommend use of Panopto. This is a system that integrates seamlessly with Canvas.

You can download the Panopto software at <https://panopto.uchicago.edu>

To add Panopto Video to your Canvas course menu, go to Settings, click on Navigation tab on top, scroll down to the menu of items under “Drag items here to hide them from students”, and drag Panopto Video up to the items under “Drag and drop items to reorder them in the course navigation”.

You can find an excellent instructional video from Dmitry Kondrashov and/or his slides here: <https://uchicago.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=68a09415-48aa-4ee5-afb0-ab7f0168a166> and her: <https://uchicago.box.com/s/fussuny8xzexw3wm0i1gbh5caxhrykcq>

### Some general recommendations for Online Teaching

This content to a large extent mirrors that on the Teaching Remotely site. It has been adapted from a helpful presentation given by Emily Bembeneck at Booth, Matt Cohn, UChicago Professional Education and Peggy Mason, Neurobiology.

*Set ground rules with your students for their online interactions with you and their classmates in Zoom*

- Turn on and keep on video wherever possible to enhance a feeling of connection
- Students should keep the mic on mute until they need to speak
- Students should raise their hand (this feature is under Participants) to ask a question
- The Zoom chat is open, and should be monitored throughout – e.g. by the course TA
- Everyone should be respectful
- Add other expectations you may have regarding student behavior during Zoom sessions

*Set course expectations as clearly as possible from the beginning*

- Use Canvas to begin interacting with the class ahead of the start of the quarter
- Canvas is the “home base” of the class. How should students engage on Canvas?
- How should students contact you and when should they expect a response?
- How will you communicate with them, and how often?
- How often should students check in to Canvas? Note that announcements you send will also go to their emails

*As the instructor, be as present as you can*

- Be open and your students will follow
- Send regular updates through Canvas
- Encourage students to use Canvas to send questions and comments
- If you ask students to have discussions on Canvas signal that you are reading them
- Check Canvas daily
- Encourage or incentivize students to express their presence on Zoom – be aware that it can be too easy to “hide” in an online class.

*Be generous and kind*

- Students don’t know what to expect either.

- Try to make up for the loss of body language and facial expression when using Canvas
- Be kind to yourself, and to them.
- Be clear that you're all experimenting—some things will work, some things will fail, and that's ok.

*Examine your values*

- What interactions with students do you really value?
- What interactions among students do you really value?
- What are the really valuable things students get from learning from you?
- Now consider how to maintain as much of this as you can in the online world

*Design for both synchronous and asynchronous content*

- Class was never only a time and a physical room
- It was always interactions students had with you, with each other, and by themselves each week
- Given your goals and values, when do they do this and how?

Synchronous: Students do it with you at the same time (on Zoom)

Asynchronous: Students do it during the week at different times

When synchronous?

Dialog  
Debate  
Just-in-time teaching  
Think-pair-share

When asynchronous?

Dialog  
Debate  
Just-in-time teaching  
Think-pair-share

When asynchronous?

Content dumps  
Individual work  
Considered discussion  
Sustained discussion  
Group projects  
When asynchronous?  
Content dumps  
Individual work  
Considered discussion  
Sustained discussion  
Group projects

*Consider creative ways of allowing students to interact with one another, and with your TA*

This can be in Canvas, through "Chat". Or if you or your TA are comfortable with it, through Slack or another instant messaging app. Encouraging students to develop virtual study groups may enhance their experience.

